



## **New Client Account Details**

For setting up a new client please fill in the boxed areas below and e-mail the form to hello@sldtraining.co.uk.

- 1. Client Organisation Name:
- 2. Full Company Address:
- 3. Company Postcode:
- 4. Telephone:
- 5. Finance Department Contact Name:
- 6. Finance Department Email Address:
- 7. Email Address for Invoices:
- 8. Does your organisation require a Purchase Order number for each invoice?

## Settlement Terms are 30 days unless agreed prior with SLD management.

Please note: as the client, it is your responsibility to inform SLD Training of any changes to the above information. Please ensure you contact SLD Training at hello@sldtraining.co.uk with any changes as SLD Training are unable to accept responsibility.

Authorisation signature:

Date: